

No. CW-II-26/7/2015- CW.II
Government of India
Ministry of Women and Child Development
Shastri Bhawan, New Delhi

Dated: 22nd
March, 2016

OFFICE MEMORANDUM

In pursuance of Section 69 of The Juvenile Justice (Care and Protection of Children) Act, 2015 (2 of 2016), the **Steering Committee of the Central Adoption Resource Authority** is constituted with effect from 15th January, 2016 with following composition:

S.No	Name/ Organization	Designation
1.	Secretary, Ministry of Women and Child Development, Government of India	Chairperson (Ex- officio)
2.	Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority	Member (Ex- officio)
3.	Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance	Member (Ex- officio)
4.	State Adoption Resource Agency (SARA), Government of Maharashtra	Member
5.	Sishu Griha, [a Specialised Adoption Agency (SAA) run by Government of Telangana, Department of Women & Child Development] at Hyderabad.	Member
6.	Karuna WB, Women & Children Welfare Society (a SAA recognized by Government of West Bengal)	Member
7.	Mr. Avinash Kumar (Adoptive Parent), O-51, Nivedita Kunj, Sector-10, R.K. Puram, New Delhi- 66	Member
8.	Ms. Samiha Grewal (Adoptee), J-231, 1 st Floor, Saket, New Delhi- 17	Member

9.	Ms. Kiran Singh, Advocate, 201-A, Dell Block, ½ Vaibhav Khand, Indira Puram, Gaziabad, U.P	Member
10.	Chief Executive Officer, Central Adoption Resource Authority (CARA)	Member-Secretary

2. The members at sl. no. 4 to 9 shall hold the position in the Committee on honorary basis. The tenure of these members of the Steering Committee will be for two years .

3. The Steering Committee shall perform the following functions as envisaged under Section 69 (3) of the Act:

(i) to oversee the functioning of Authority and review its working from time to time so that it operates in most effective manner;

(ii) to approve the annual budget, annual accounts and audit reports as well as the action plan and annual report of Authority;

(iii) to adopt the recruitment rules, service rules, financial rules of Authority as well as the other regulations for the exercise of the administrative and programmatic powers within the organization, with the prior approval of the Central Government; and

(iv) any other function that may be vested with it by the Central Government from time to time.

4. The Steering Committee shall meet once in a month, in pursuance of Section 69 (4) of the Act.



(Rajesh Kumar)

Under Secretary to the Govt. of India

Copy to :

- 04-1. Joint Secretary (RSS), MWCD, Shastri Bhawan, New Delhi.
04-2. Joint Secretary & Financial Advisor, MWCD, Shastri Bhawan, New Delhi.

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3. Principal Secretary, Department of Women and Child Development, Govt. of Maharashtra, New Administrative Building, Mumbai -400032 – **with a request to nominate an officer not below the rank of Joint Director to represent State Adoption Resource Agency (SARA) as member of Steering Committee of CARA.**

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4. Secretary (CEO), CARA, West Block VIII, Wing 4, RK Puram, New Delhi.
5. Director, Department of Women and Child Welfare, Govt. of Telengana, 2nd floor, Swarnajayanthi complex, Maithrivanam, Ameerpet Hyderabad - 500038 – **with a request to designate Chief Executive of Sishu Griha (Specialized Adoption Agency) as member of Steering Committee of CARA.**

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6. Secretary, Karuna WB , Women and Children Welfare Society (SAA), 234, Sri Ram Dhang Road, Salkia, Howrah- 711106, West Bengal.

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7. Mr. Avinash Kumar, O-51, Nivedita Kunj, Sector-10, R.K. Puram, New Delhi-66.

8. Ms. Samiha Grewal, J-231, 1st Floor, Saket, New Delhi- 17.

9. Ms. Kiran Singh Advocate, 201-A, Dell Block, 1/2 Vaibhav Khand, Indira Puram, Ghaziabad.

Copy for information to:

- 1. PS to Minister (WCD), Shastri Bhawan, New Delhi.
- 2. PS to Secretary, MWCD, Shastri Bhawan, New Delhi.
- 3. Director (Child Rights and Trafficking), Department of Women and Child Development , Govt. of West Bengal, Vikas Bhawan, Salt Lake City, Kolkata.